

Warrington Swimming and Water Polo Club

Role Title: Chief Swimming Teacher

Responsible To: Management Committee

Role Purpose: To plan, organise and deliver a swimming programme for the members of the Club, which is progressive and part of a systematic scheme to enable them to reach their full potential.

To provide to the Management Committee with the necessary reports and information to support the Club Strategic Plan for Swimming

Provide the framework for the implementation of a swimming teaching programme of the club with regard to the aims and objectives of the club

Required Skills and Abilities:

1. Ability to build effective relationships with Officers and with Committee members to ensure that all are committed to a common purpose.
2. Ability to formulate and implement strategic plans to meet the long term requirements of the club.
3. Demonstrate a sound, practical working knowledge of general swimming practices, with an ability to produce and understand swimming lesson plans.
4. Required to have completed a formal education in swimming teaching and coaching and to hold a recognised swimming teaching qualification
5. Ability to be able to plan own work programme within the guidelines of the National Plan for Teaching Swimming.
6. Demonstrate good communication and presentation skills
7. Must be articulate.
8. Must be computer literate
9. Demonstrate good planning skills to cover for absence of other teaching personnel

Main Duties and Tasks

1. Prepare and undertake lessons for both the small pool and lower lanes in the main pool as required for all training groups as required.
2. In consultation with other teachers and coaches, prepare and attend training sessions for groups, and provide information to teachers/ coaches who cover during absence.
3. To ensure that in all aspects of the coaching and teaching of swimming, the Club is managed in the most appropriate manner.
4. Ensure that a coach/teacher is available at all times to take sessions for all learn to swim groups
5. Ensure that targets/goals, short and long term, are set and monitored for all group members and that achievement and performance records are maintained.
6. Monitor the ongoing development and behaviour of all swimmers within the training groups and the learn to swim programme.
7. To motivate swimmers and keep records of awards achieved

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8. Organise and undertake regular meetings with teachers, coaches and poolside staff. Clarify expectations of them and actively seek their advice and suggestions. Encourage all to work as a team.
9. Organise regular surgeries for parents and swimmers, both formal and informal, to discuss issues and for the communication of the requirements to them. (e.g. Next award level and issues to address).
10. Provide the Management committee with regular reports on performance, expectations and problems as required.
11. Prepare a report for the Club Annual General Meeting based on the previous twelve months, covering areas of responsibility, and to answer any questions that arise.
12. The undertake such work as may be determined and directed by the Management Committee from time to time, up to a level consistent with the principal responsibilities of the position.

Commitment

Ongoing weekly responsibility in addition to club events.